



Mail Handlers Local Union No. 323

1602 Selby Ave., Suite 5 St. Paul, MN 55104
(651) 646-2827 Fax (651) 646-0991 LocalOffice@local323.org

Minutes of the Local Union 323 Executive Board Meeting ST. PAUL, MN March 30, 2017

Jeff Larsen

Local President

Kathy Schultz

Vice President

Dean Abatte

Recording Secretary

John Frey

Treasurer

State Executive

Board Members

Shane Ryden

Minnesota

Brock Engstrom

North Dakota

Branch Presidents

Dean Abatte

Minneapolis

Gerald LaBarre

St. Paul

Mike Straiton

NDC

Gary Tollefsrud

Fargo

IN ATTENDANCE:

Local President: Jeff Larsen

Vice President: Kathleen Schultz

Recording Secretary: Dean Abatte

Treasurer: John Frey

MN State Representative: Shane Ryden

ND State Representative: Brock Engstrom

Local President Jeff Larsen called the Executive Board to order at 10:36 a.m.

The Local Executive Board reviewed the previous meeting minutes from December 29, 2016. NDSR Brock Engstrom motioned to accept the minutes. The motion was second by Treasurer John Frey. No objections, the motion carried unanimously.

Local President Jeff Larsen reports: (see attached for full report)

Local 323 Complement Reported

Local Issues

- Fiscal Year Change
 - Issuance of W-2s
 - Filing of W-2s
 - Issuance of 1099s
 - Filing of 1099s
- 2016 National Agreement
- Northland District Labor Management Meeting
- Arbitration Activity
- Open Season Results
- Local 323 Dental Plan

Branch Activities

- St. Paul Labor Management Meetings

Local President Jeff Larsen submitted for review his Expense Report and Time Sheet. Vice President Kathy Schultz moves to authorize the Local Presidents

expenses for the time frame reported. Recording Secretary Dean Abatte seconded, motion carried unanimously.

Treasurer's report:

Local Treasurer John Frey submitted the Local's Balance Sheet and Profit and Loss Statements. NDSR Brock Engstrom motioned to authorize the expenses of the Local Union for the time frame stated. The motion was seconded by MNSR Shane Ryden, motion carried.

Officer Reports

MNSR Shane Ryden Reports:

St. Cloud – Union Steward Jackie Bailey last day of work was March 30. Jackie held down the fort for almost 25 years and we all wish her well in her retirement. New Union Steward Justin Bistodeau takes over and we all look forward to working with him.

Update on 2017 Union Picnic:

Vice President Kathy Schultz provided more information for the upcoming 2017 picnic scheduled for June 25th at Como Park. The event would be free for all members and their children 10 and under. All guests would incur a \$5 fee each. (continue discussion regarding fee) Guests would be Spouses, friends, significant other and children 11 and up. This years' event will be more member oriented with all attending members entered into the prize drawings. All attendees will receive a meal ticket for a choice of a burger, all beef hotdog or BBQ chicken breast, chips, beans, beverage and a desert. Possible Bags tournament.

Review of the 2016 National Agreement

Discussed new language and potential issues related to the new CBA.

MOU on Newly converted and bidding.

President Larsen opened the floor for general discussion, comments, questions.

Organized Labor – Union Sectors, Title 39, Postal reorganization.

Retirement seminar

NDSR Engstrom motions to adjourn the Local Executive Meeting. The motion was seconded by Vice President Kathy Schultz. Meeting adjourned at 4:06 pm.

Respectfully Submitted,

Dean Abatte
Recording Secretary Local 323
National Postal Mail Handlers Union

cc: **All Branches**
File



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March 30, 2017

Local President's Report

Local 323 Complement:

The Local 323 career complement as of Pay Period 5-17 is 663 (589 MN & 74 ND) and the MHA complement is 83 (72 MN & 11 ND). Combined Membership is at 642.

Local Issues:

- **Fiscal Year Change**

As everyone knows, January 1st marks the beginning of a new fiscal year for Local 323. This sets into motion many tasks which must be accomplished so that the Local Union remains in compliance with the Uniform Local Union Constitution and with the applicable laws and regulations.

The following is an outline of the tasks performed:

- Issuance of W-2's to employees (all Representatives)
- Filing of W-2's with both States
- Filing of W-2's along with W-3 with the Social Security Administration
- Issuance of 1099's to vendors
- Filing of 1099's along with 1096 to IRS

These activities also provide a significant portion of the preparation necessary for our annual audit. That audit was conducted on February 27th and 28th by Jake Eklund of Legacy Professionals. The audit proceeded smoothly and it was good to have an accountant returning that has previous experience with our organization.

Local Treasurer John Frey and I recently completed the first post audit task of uploading our LM-2 to the Department of Labor. Additional filings with the IRS and the States are not due until May 15th.

Jeff Larsen

Local President

Kathy Schultz

Vice President

Dean Abatte

Recording Secretary

John Frey

Treasurer

State Executive

Board Members

Shane Ryden

Minnesota

Brock Engstrom

North Dakota

Branch Presidents

Dean Abatte

Minneapolis

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St. Paul

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NDC

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Fargo



Consistent with previous practice, Legacy Professionals will review the audit at a future meeting of the Local Executive Board.

- **2016 National Agreement**

The ratification of the 2016 National Agreement has started the process of contract implementation. This process has progressed well so far; however, some questions remain concerning certain provisions. I will be attending a training session on the 2016 National Agreement at the upcoming SAMLU and hopefully I'll be able to get more information on open issues.

- **Northland District Labor – Management Meeting**

On February 16th I was in Minneapolis for the Northland District Semi-Annual Labor Management. Also in attendance were: Vice President Kathy Schultz, Recording Secretary Dean Abatte, and St. Paul Branch President Jerry LaBarre. Topics included safety, service, peak performance, financial overview, standard changes, network rationalization, scanning, financial overviews, complement, grievance payouts, facility issues, and Northland Wellness Assessment. This meeting was quite informative and it provided us with information which can be relied upon in looking out for the best interest of our Membership.

- **Arbitration Activity**

Local 323 was scheduled to appear in Regular Regional Arbitration on March 1st before Arbitrator Glynis Gildner. The two cases to be presented arose in the NDC Branch. The first case was a class action which alleged a cross craft violation. That grievance was withdrawn due to the unique circumstances presented in the case. The second grievance concerned the denial of light duty to an individual Grievant. That grievance was settled and provided the Grievant with the vast majority of the remedy sought. Branch President Mike Straiton handled these cases and was able to secure resolution prior to the Local Union incurring any cancellation fees. Good job Mike.

- **Open Season Results**

Small increases in the MHBP enrollment within Local 323 continue. This seems primarily attributable to improvements in the plan and network. We will be continuing our marketing efforts through the newly converted orientations and open season health fairs.

Also, Local Treasurer John Frey and I recently completed our submission for the partial reimbursement program.

- **Local 323 Dental Program**

Despite additional marketing efforts, enrollment in the Local 323 Dental Program remains flat. The billing of associate dues to the Postal and Federal dental affiliates has been completed. The 2017 plan was offered without a change in benefits; but, included a 5% increase in premiums. This plan is available to new hires upon their enrollment in the Union. I continue to serve as the plan administrator.

Branch Activities:

I've recently attended several labor – management meetings at the St. Paul P&DC. As always, I continue to work with the Officers and Representatives at the Branch level to address specific concerns as needed.

Upcoming Events:

SAMLU April 6th – 8th Hollywood, FL
Legislative Conference May 8th – 9th Washington, DC
Local 323 Election Nominations – May 2017
General Membership Meeting – May 2017
Local 323 Scholarship Announcement – May 2017

Fraternally,

Jeff Larsen
Local President

cc: All Branches
File